

Terms and Conditions

PART I GENERAL

1. Concepts

1. Netherlands Business Academy:
Netherlands Business Academy b.v. is registered in the association register of the Chamber of Commerce in Breda under no. 20114088.

2. Activity:

An activity is understood to mean training, education, course, seminar, conference, study day or similar event organized by the Netherlands Business Academy. Under these terms of delivery, a distinction is made between "open" and "closed" activities.

A. "Open" activity:

An "open" activity is an activity in which everyone can participate, which meets the admission criteria set by Netherlands Business Academy, regardless of the organization where this person works.

B. "Closed" activity:

A "closed" activity is an activity organized for employees from an organization or a limited number of named organizations. The closed activity program is then composed in close collaboration and consultation with the client.

C. Participant:

A participant means the person who has registered for an activity

D. Registration:

In this context, registration should be understood to mean valid registration for a course in the manner indicated, using the registration form designated for that purpose.

E. Cancellation:

In this context, cancellation should be understood to mean the registered written cancellation of participation in a course by a participant.

F. Course fee:

In this context, course fees should be understood to mean the amount that the Netherlands Business Academy uses to participate in an Education. This concerns the amount as used by the Netherlands Business Academy and is announced in the price lists and/or quotation at the time of registration for the relevant parts.

G. In this context, the client is understood to mean; the person who has held himself liable for the payment of the activity.

H. Accreditation

Accreditation is understood to mean the quality mark that expresses that the quality of a training has been

positively assessed by the relevant accreditation body. Accreditation takes place at the level of the training.

2. Validity of delivery conditions

Unless otherwise agreed in writing, these terms of delivery apply to any activity organized by Netherlands Business Academy.

3. Written material and oral instructions

1. Any written support material provided by Netherlands Business Academy during any activity is protected by copyright. It is not permitted to multiply this written material without the prior written permission of the entitled person(s).

2. The content of the written material is composed as well as possible on the basis of scientific research and/or practical experience. However, the Netherlands Business Academy does not accept any liability for the follow-up and/or interpretation by participants of the recommendations laid down in the written material, and/or of oral instructions given in the performance of the activity.

4. Suspicion

If it is impossible for a teacher of the Netherlands Business Academy to teach a class due to force majeure, the Netherlands Business Academy will try to deploy a replacement teacher. However, if this proves impossible, the Netherlands Business Academy reserves the right to postpone the meeting to a date to be determined by the Netherlands Business Academy.

5. Damage as a result of the cancellation of the activity

Netherlands Business Academy is not liable for damage that a participant and/or the person who has given up a participant may suffer as a result of the non-continuation of an activity.

6. Change of teachers

Netherlands Business Academy reserves the right to change the lecturers and course management after the names of the lecturers and/or course management in publications, advertisements, etc. have been announced by the Netherlands Business Academy without the participant having the right to cancel his registration.

7. Change content activities

Netherlands Business Academy reserves the right to change the program content of the activities in the interim in case of reprogramming the examination requirements of external examination institutes and in the case of qualitative improvement, the latter at the discretion of Netherlands Business Academy.

8. Accreditation

With regard to the accreditation of its courses, the Netherlands Business Academy only guarantees the accreditation that has been formally issued for this course at the time of registration and only if the training is completed within the nominal study duration.

PART II "OPEN" ACTIVITIES

9. General rules for open activities

1. Netherlands Business Academy announces its open activities in magazines, brochures and leaflets and through advertisements or press releases in other media. The prices, places and dates mentioned therein are subject to change and can be changed if circumstances give cause to do so.
2. An open activity continues if, in the opinion of the Netherlands Business Academy, sufficient participants have registered.
3. Netherlands Business Academy has the right to refuse a participant if, in the opinion of Netherlands Business Academy, the participant does not meet the admission criteria set by Netherlands Business Academy.
4. In principle, Netherlands Business decides Academy no later than two weeks before the planned start date on whether or not to continue an open activity. Netherlands Business Academy reserves the right to suspend the decision on whether or not to continue until no later than one week before the planned start date.
5. If an open activity does not pass the already paid participants' fees will be refunded. If a participant so wishes, the amount can be used to participate in the next similar open activity organized by

Netherlands Business Academy. Any interim price increases will then not be charged to the participant.

10. Cancellation and absence related to registration for open activity

1. Your registration can only be canceled in writing by registered mail or by email with acknowledgment of receipt and reading. If canceled up to 8 weeks before the start of the course, 25% of the course price will be charged. If canceled between 60 and 21 days before the start of the course, you will be charged 50% of the course price. The total amount is then due.
2. The original participant has the right to appoint a replacement participant, provided that this is done in writing, by post or by email, before the start of the course. This participant must meet all criteria for inflow.
3. If a participant by force majeure (as far as the assessment of the Netherlands Business Academy) has had to omit an important part of a certain open activity, the Netherlands Business Academy will, as far as possible, give this participant the opportunity to catch up with the absent part at the next, similar open activity. Netherlands Business Academy reserves the right to charge additional costs to be incurred. Netherlands Business Academy is never obliged to refund all or part of the participant's money, even if a similar open activity is no longer organized by the Netherlands Business Academy.
4. In the event of an interim termination or transfer of the participant in the activity, no refund will be made of the course fee.

11. Payment terms for open activities

1. After registering for an open activity, the participant, or the person by whom the participant has registered, receives the note for payment of the training costs. The note must be paid within two weeks of the date.
2. You can register for the entire program in one go or for the individual Masterclasses. When registering and paying at once, the amounts of the entire training that apply at that time apply. When registering for individual parts of the program (Academic Course, Masterclass), the rates of that moment apply. In the event of further training, the rates currently applicable will be applied, not the rates applicable at the start of the training. When registering for the entire training but payment in parts, a percentage communicated in advance on the registration form will be charged on top of the total sum of the chosen product.
3. Registration can be made via the registration form on the Netherlands Business Academy website or the

written form.

4. If the participant or the person through whom the participant has registered with timely payment defaults, he is obliged to reimburse the extrajudicial and judicial collection costs to be incurred by the Netherlands Business Academy in accordance with the law collection costs (WIK).

5. From the 14th day following that on the payment term has expired, the participant will owe the Netherlands Business Academy an interest for late payment of 6% of the amount due for any further exceeding of the payment term with a month or part thereof.

6. Netherlands Business Academy reserves the right, where appropriate, to suspend the performance of the agreement until payment has been received. Netherlands Business Academy may, where appropriate, deny the participant access to the location where the relevant training will take place and also terminate facilities otherwise made available. It also has the authority to deny the participant access to the taking of key orders.

12. Additional costs for open activities

1. Unless specifically stated in the written information by the Netherlands Business Academy about an open activity, the participant price does not include accommodation costs such as lunch costs, dinner costs, hotel costs and the like. The participants must pay these costs separately with the Netherlands Business Academy or the body that provides the service.

2. Unless specifically stated otherwise, the acquisition costs of literature prescribed by the open activity are not included in the participant price. The acquisition costs are therefore entirely for the account of the participants.

3. If exams and/or an exam are/are associated with an open activity, examination or examination fees may be charged by the Netherlands Business Academy or by the institution that organizes the exams or the exam. Unless otherwise stated, these costs are not included in the participant's money.

13. Validity of course fees and results achieved

1. Results achieved for parts of the training remain in principle valid for 4 years. After this, the organization has the right to declare the results expired.

2. The participant pays for parts of the training or for the training as a whole (see payment terms). If there is full training and the participant has been enrolled and/or has consumed paid part of the training for more than 4 years and has not yet completed and/or obtained the

part, the participants' claims to the following education, the study results achieved or other services in this regard, such as assessing assignments. In principle, the student is then deregistered from the program. At the student's initiative, the Examination Board may decide to extend the enrollment and validity of the study results achieved. If there is a short study program, course education or separate module / master class, these conditions apply if the student is enrolled longer than twice the nominal study duration.

3. If the participant of a full course has been registered for more than 4 years, an additional amount of €500 per quarter is due for administration and guidance costs. In the case of a shortened study program, course education or separate module / master class, these conditions apply twice the nominal study duration.

4. After payment, a participant is entitled to a one-off follow-up of a master class or module and a maximum of two attempts for the assessment, regardless of the nature of the assessment. If the participant wishes to make use of the lessons and / or possibilities for assessment and assessment again, this will take place at the then applicable rates for these services. A participant has one year to complete a module followed. After this year, the participant must follow the module again at the then applicable conditions and costs.

5. The maximum lead time for the graduation phase (thesis, thesis or graduation assignment) is 1 year and starts when the student starts working out the graduation proposal. If there is a delay of 3 months in the graduation phase, the participant will participate in the Intensive Course or comparable additional training at the then applicable conditions and costs.

6. If more than two modules or masterclasses are lagging behind, the Netherlands Business Academy has the right to pause the participant's training. The participant then participates in the Intensive Course at the then applicable conditions and costs.

PART III "CLOSED" ACTIVITIES

14. Validity of quotation and payment conditions for closed activities

1. Netherlands Business Academy undertakes to carry out a closed activity in accordance with the program it proposes and the price offered. The condition for this is that the client provides the order within 3 months after the date of the quotation.

2. After the assignment has been given, the client will receive a note for the amount involved in the execution. This must be paid within two weeks of the date of the note. Articles 11.4 and 11.5 of these conditions also apply to the payment of the note for closed activities.

15. Cancellation and modification of closed activities

If a client wishes to substantially change or cancel an assignment already issued, the Netherlands Business Academy will charge the costs already incurred by it and the cancellation of obligations entered into for the execution. At least 50% of the original amount agreed for the execution of a closed activity is due.

PART IV OTHER PROVISIONS

16. Dissolution

1. If the participant or the person who registers the participant does not fulfill one of his obligations towards the Netherlands Business Academy, does not fulfill it in time or properly, applies for a moratorium, becomes bankrupt or terminates his company, the Netherlands Business Academy will be entitled without that judicial intervention and /whether a further notice of default is required by means of a written declaration to dissolve all or part of the agreements concluded with the contracting party and entitlement to compensation for all direct, indirect and consequential damage, including loss of profit, arises without prejudice to other rights legally vested in it.

2. If the Netherlands Business Academy fails to fulfill its obligations, in time or improperly, even after a letter of formal notice to that effect, the participant or the person who registers the participant may dissolve the agreement in question for the defective part, without, however, being entitled to compensation for dissolution damage.

17. Applicable law

All offers and agreements to which these general terms and conditions apply are exclusively governed by Dutch law.

18. Dispute resolution

All disputes –, which are only regarded as such by one of the parties – arising from or related to an offer, assignment, agreement or commitment to and/or with the Netherlands Business Academy, will only be settled at first instance by the competent Judge in the District of Breda.

19. Changes

Netherlands Business Academy is at all times authorized to change or supplement these conditions in whole or in part. Changes and/or additions to these conditions are binding for those involved on the day they are deposited with the Chamber of Commerce in Breda.

20. Deposit

These general terms and conditions have been filed with the Chamber of Commerce in Breda under no. 20114088.

21. Final provision

In all cases where these general terms and conditions do not provide, a reasonable arrangement will be made by the management of Netherlands Business Academy in consultation with those involved.